



We are looking starting as of now for a

Compliance Consultant (m/w)

Bilfinger SE, Location Frankfurt am Main or Mannheim

Tasks

The Compliance Consultant is responsible for offering comprehensive advice concerning compliance related questions and will take part in ensuring consistency in advice throughout the whole Bilfinger Group. His/her tasks will include answering questions in relation to Bilfinger Code of Conduct or other compliance topics from colleagues all over the world via telephone or email. Furthermore, he/she will be responsible to prepare and execute monthly meetings with other compliance team members to discuss frequently asked questions, to create monthly reports and statistics and to suggest further improvement measures to the compliance management system derived from the queries answered. He/she will take part in initiating improving or revision of Bilfinger group policies or other internal regulations, training materials or communication measures as well as in fostering the cultural change of Bilfinger towards a value driven company leading by example in terms of compliance and integrity.

- Be one central contact person and advisor for compliance related inquiries received by telephone as well as by email
- Offer guidance in respect of all sorts of compliance topics to Bilfinger employees all over the world
- Give advice on substantial compliance queries in close collaboration with a network of committed experts from various other departments within Bilfinger Headquarter
- Prepare and execute monthly compliance help desk meetings to discuss certain requests or landmark decisions with other members of the compliance Team
- Ensure consistency in advice in relation to various compliance guidelines and policies
- Create monthly reports and statistics about all requests received at the compliance help desk
- Provide Group Compliance or other stakeholder with relevant information from the Compliance Help Desk database and assist in the strategic use of such data



Bilfinger is a leading international industrial services provider. The company delivers customized engineering and services to customers in the process industry.

The company generates an annual output volume of more than 4 billion euro with roughly 40,000 employees.

Key Data

- Start: As of today
- Job-ID: CORP0354
- www.career.bilfinger.com

- Make suggestions for further improvement measures to the compliance management system, policies, communication measures or training material based on the analysis of upcoming questions
- Participate as a member of Group Compliance in meetings with the compliance team or the compliance Network
- Support various compliance related projects and the Group Compliance Team

Requirements

- In order to meet above requirements, we are looking for candidates with compliance experience particularly with large organizations
- The candidate should either be a qualified lawyer or hold an advanced degree with professional compliance experience
- Fundamental compliance understanding, especially in the areas of integrity, anti-corruption and fraud (antitrust or data privacy a plus)
- Several years of experience in a compliance function as a plus, but not necessary, ideally with focus on compliance consultancy
- Fluent in German and English, other languages like French, Spanish or an Eastern European language as an Advantage

Would you like to support us in this exciting endeavor in a challenging environment? Then convince us that you are the right person for the position. We look forward to receiving your detailed application documents, which you can easily upload to our application management system - within about 10 minutes. Please take advantage of the possibility to apply online.

[If you have questions, please contact Mr. Gernot Tölle, Corporate Compliance .](#)

This job opportunity is for all qualified applicants independent of age, sex, disability, religion, ideology, ethnicity or sexual identity.